DIY ServiceIQ Gateway Programmes

Create your own Gateway with our products











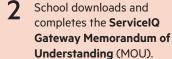
1 Download the DIY Gateway Training Resources Guide from the ServicelQ



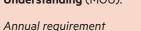
website to decide options.

www.serviceiq.org.nz/
schools/gateway-training/
gateway/ or scan the

OR code.



for schools.



School engages a suitable workplace if required and arranges workplace verification with workplace manager.



School completes
ServicelQ DIY
Registration Form
and emails to:
schools@ServicelQ.org.nz



ServicelQ Assessment Cover Sheet is attached to student's completed assessment and scanned and emailed to schools@ServicelQ.org.nz for assessment. All supporting evidence is also attached. Copy of assessment is kept by school.



Schools Transition Advisor allocates time to support student throughout work placement and ensures verifications and assessments have been completed.



Student completes work placement and all verifications are completed by manager/ supervisor and signed off.



ServicelQ returns signed MOU to school. Resources dispatched to school within 15 working days. Invoice sent to school for resources and assessment fees.

9 The ServiceIQ Assessment Team mark students' assessments. Assessment and reporting forms are sent to Customer Support Team to action and send back to the school.



ServicelQ records students' results for completion purposes and return assessment results to school.



School to report units to NZQA using ServicelQ provider code







Documents mentioned in this diagram are available here: www.serviceiq.org.nz/schools/gateway-training/gateway/